

AGENDA ITEM NO. 2

**MINUTES OF THE MEETING OF THE
HENLEAZE, STOKE BISHOP & WESTBURY-on-TRYM
NEIGHBOURHOOD PARTNERSHIP
WEDNESDAY 20TH JUNE 2012 AT 7 PM
HELD AT STOKE BISHOP PRIMARY SCHOOL, CEDAR PARK
BRISTOL BS9 1BW**

MEMBERS

Ward Councillors

Councillors Clare Champion-Smith (P), Glenise Morgan (P) - Henleaze
Councillors Peter Abraham (P), John Goulandris (P) - Stoke Bishop
Councillors Geoff Gollop (P), Alastair Watson (P) - Westbury-on-Trym

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Joyce Fey (P), Simon Tomlinson (P),
Vacancy (A)

Stoke Bishop - Tony Hoare (P), Gay Huggins (P), Wendy Hull (P),
Alan Preece (P)

Westbury - on - Trym - Alan Aburrow (P), Sue Boyd (P),
David Mayer (P), Vacancy (A)

Partners Attending

Mark Runacres, police representative, Jackie Longworth - equality
representative, Jenny Hodges - equality representative, Stuart Pattison,
Community Safety Officer.

Also present : Andrew McGrath-Area Coordinator, Steve Gregory-Clerk
to the Neighbourhood Partnership.

1. ELECTION OF CHAIR FOR 2012/13

- (a) That Councillor Watson be Chair of the Neighbourhood
Committee for the 2012/13 municipal year;

(b) That Councillor Watson be Chair of the Neighbourhood Partnership for the 2012/13 municipal year.

2. ELECTION OF VICE-CHAIR FOR 2012/13

(a) That Councillor Morgan be Vice Chair of the Neighbourhood Committee for the 2012/13 municipal year;

(b) That Councillor Morgan be Vice Chair of the Neighbourhood Partnership for the 2012/13 municipal year.

3. APOLOGIES FOR ABSENCE, WELCOME AND INTRODUCTIONS

No apologies had been received. The Partnership were informed that Dennis Brown (Henleaze representative) had resigned. The Partnership thanked Dennis for his contribution to the work of the Partnership and asked that a letter be written on behalf of the Partnership expressing its thanks.

Action : Letter to be written by the Chair on behalf of the Partnership.

4. MINUTES

The Minutes of the meeting held on 29th February 2012 were confirmed as a correct record and signed by the Chair. Some typo's were pointed out by Wendy Hull, on page 6 (*2nd page of Minutes*) the words 'were informed' to be removed from first sentence of the last paragraph, end of 3rd sentence of 4th paragraph on page 8 (*4th page of Minutes*) to commence 'Following a presentation by....'.

Stoke Lodge Play Facilities - David Mayer asked if the letter from the Chair to the Head of Legal Services, Bristol City Council had received a response. The Chair confirmed that he had written the letter and had received an acknowledgement but a formal reply was still awaited. The Chair agreed to chase up.

Action: Chair to contact Head of Legal Services again.

5. DECLARATIONS OF INTEREST

Councillor Abraham declared an interest with regard to his adjudication role as Chair of the Public Rights of Way & Greens Committee.

Councillor Watson declared an interest with regard to his role as Director of Coombe Dingle Sports Trust.

6. PUBLIC PARTICIPATION

None received.

NEIGHBOURHOOD PARTNERSHIP ITEMS

7. NEIGHBOURHOOD PARTNERSHIP ANNUAL GENERAL BUSINESS

The Partnership received a report (agenda item no. 7) relating to annual general business for the Partnership.

Issues raised on this report were as follows -

- Jackie Longworth informed Members that training on equality issues was being organised by the City Council and that the training could be brought to the Partnership. This was welcomed and it was agreed that when this was possible a date be sought to do this outside the established meeting schedule to allow full focus on the training without distraction;
- it was agreed that reference to the Older People's Working Group be known as the Working Group for Older People in future. It was also agreed to specifically include within the Group's remit the difficulties faced by older people accessing public transport facilities;
- it was noted that a working group for young people had not yet been formed. It was intended that an initial meeting would be held in early September 2012 to agree Terms of Reference and report back to the Neighbourhood Partnership on issues to be considered;
- that Tracey Tainton's name be removed as Chair of Communications Working Group and that it be noted that the Chair position on the Working Group for Older People was currently held by Sue Boyd;

- the proposed meeting dates for 2012/13, published in the report, be changed to 24 September, 3 December, 4 March, all to commence at 7 pm.

AGREED : **(1) that, subject to the comments above, the report be noted;**

(2) that the dates of meetings for the Neighbourhood Partnership be confirmed as 24 September, 3 December, 4 March, all meetings to commence at 7 pm.

8. AREA CO-ORDINATOR'S ANNUAL BUSINESS

The Partnership received a report of the Area Coordinator (agenda item no. 8) regarding the Partnership's annual business.

Issues raised on this report were as follows -

- the Area Coordinator corrected a typo on page 38. The figure relating to actual total cost should read £101,718.02 and not £102,718.02 as depicted;
- analysis of Greystoke Avenue junction with Passage Road to be given priority and be placed on the agenda for the Traffic & Transport Working Group meeting on 26 July, 2012 for consideration.

AGREED - that, subject to the comments above, the report be noted.

9. NEIGHBOURHOOD PARTNERSHIP ACHIEVEMENTS

The Partnership received a report from Andrew McGrath (agenda item no. 9) relating to the Partnership's achievements.

AGREED - that the report be noted.

10. GREATER BRISTOL BUS NETWORK UPDATE (agenda item no. 10).

Alan Aburrow briefed the Partnership on the issues relating to the GBBN on Whiteladies Road/Westbury Road (A4018).

Several concerns had been raised about the efficacy of the GBBN's Whiteladies Road/Westbury Road (A4018) route.

Two specific concerns with the GBBN's improvements had been raised -

(i) - the Bus Lane in Westbury Road, on its approach to the Whitetree roundabout, appeared to lack efficacy, the key problem being that with effectively only one lane entering the roundabout, queues regularly stretched back to the top of Falcondale Road and meant that buses were being delayed by the queuing traffic on the approach to the start of the new bus lane;

(ii) the road layout on the immediate approach to the roundabout had created a potentially dangerous situation for legitimate traffic using the bus lane that sought to turn right at the roundabout into Parry's Lane. Traffic had to mix/merge with traffic already in the right hand lane which potentially led to confrontational situations on the roundabout itself.

A letter had been sent to the GBBN Project Team detailing the concerns and a reply from the Project Manager (*copy of the letter and reply held on the Minute Book*) had since been received. An extract from the letter, set out below, summarised the Council's current position on this matter -

'The situation will continue to be monitored, although we will not be able to see the full picture while North View remains restricted. If the bus lane is not providing the intended benefits, we will not retain it if it can be proved that it is causing significant congestion for other vehicles, which has not yet been the case.'

With regard to the road layout on the approach to the White Tree roundabout relating to merge distances, the Project Manager explained that there were many locations where merge distances were relatively short. However he stated that one immediate change that could be made in the short term was the application of white line markings on the roundabout to improve lane discipline, work was currently being prepared to introduce this.

The Partnership were also informed of Councillor Gollop's questions to the Executive Member for Transport at the Council's

meeting on 19 June, 2012. Arising from this the following points were made -

- North View works - the Executive Member for Transport had intimated that the works would be completed within the next six months;
- there was a strong feeling that legitimate concerns raised by local residents were not being responded to by GBBN Project Team officers and therefore it was very important that local residents sign petitions and make their views known in a proactive way in order to make progress on the concerns that had been raised;
- noted that it was important not to spend too much money to resolve problems prior to the North View work being completed. There was a need for additional analysis of the impact of the work on traffic flows prior to any significant changes being made;
- it would be helpful if there was a published statement by the GBBN Project Team confirming that there would be a formal review regarding how the GBBN project was working in practice;
- it was suggested that perhaps media involvement would achieve a more proactive response from the GBBN Project Team as letters generally were not responded to in a meaningful way. Other Members felt that it would be preferable, in the first instance, to write to the Chief Executive of Bristol City Council and the appropriate Strategic Director asking them to review the situation as soon as possible, this was agreed;
- a health & safety review on the GBBN Project was still awaited and the Partnership asked that the Area Coordinator chase this up with the GBBN Project Manager.

AGREED -

(i) that the Chair write to the Chief Executive of Bristol City Council, Jan Ormondroyd and the Strategic Director, Graham Sims formally asking them to review the GBBN Project for this area as soon as possible;

Action – Chair to write letter and report back to the next NP meeting.

(ii) that the health & safety review on the GBBN Project be progress chased.

Action : Area Coordinator to contact GBBN Project Manager regarding progress and report back to the next NP meeting.

11. ADJUSTMENTS TO CLEAN AND GREEN PROJECT FUNDING CRITERIA AND PROCESS

The Partnership received a report from Gary Brentnall, Area Environment Officer (agenda item no. 11).

- AGREED -**
- (1) that the changes that apply to the Clean and Green fund from the date of the Partnership meeting to the end of the 2012/13 financial year be noted;**
 - (2) that decisions on devolved Clean and Green funding for 2012/13 be made by delegating legal authority decision making to Bristol City Council officers in Environment & Leisure Services provided that those officers subsequently seek Neighbourhood Committee Councillors agreement by e-mail, prior to spending of the funds, and have the agreement of the Environment Working Group;**
 - (3) that a bid for Clean & Green funding be considered by the Environment Working Group in time for the applications deadline for funding of 17 August, 2012;**
 - (4) that a Neighbourhood Plan for care of the local environment be drawn up for agreement by the Neighbourhood Committee, the process of which was due to commence with effect from November, 2012.**

12. COMMUNITY SAFETY - UPDATE

The Partnership received a 'Delivery Agreement' paper (*copy on record in the Minute Book*) from Stuart Pattison, Community Safety

Officer (agenda item no. 12) relating to the prioritising of community safety issues identified through an Action Plan.

Stuart gave a presentation outlining the aims and objectives relating to community safety in the Neighbourhood Partnership area and for the City of Bristol.

Issues raised during consideration of this item were as follows -

- members of the Partnership, whilst having regard to other work that needed to be attended to, asked that the allocated Community Safety Officer for the area attend Neighbourhood Partnership meetings more often;
- that equality issues feature in any community safety plans or proposals;
- that the issue of domestic abuse be given a higher profile;
- that priorities should be evidence based and that this information should be reported to the Neighbourhood Partnership and inform input into the 2013/14 Community Safety Plan.

AGREED - that the Community Safety 'Delivery Agreement' be noted and that an evidence based report be submitted to the Neighbourhood Partnership meeting on 3 December, 2012 and the Neighbourhood Partnership provide input into the 2013/14 Community Safety Plan.

13. COMMUNITY TREE PLANTING PLAN

The Partnership received a report from Gary Brentnall, Area Environment Officer (agenda item no. 13) relating to the Community Tree Planting Programme.

The Partnership welcomed the City Council's tree planting programme 'treebristol' noting the proposals for tree planting at Trymside Open Space and that there were not many areas where significant numbers of trees could be planted. After some debate it was felt that option two of the report be pursued, having regard to the wishes of local communities, and that alternative tree planting proposals be put forward by the Environmental Working Group and forwarded to Neighbourhood Committee councillors to consult with local communities as appropriate.

Stephanie French circulated a Tree report (*copy on record in the Minute Book*) and drew the Partnership's attention to paragraph 4 relating to a proposed appeal to the Development Control (North) Committee against the delegated decision by the Council's Horticultural Service Manager to not place Tree Protection Orders on eight specimen trees in Stoke Lodge Parkland. The Partnership was asked to give its support with a letter to the Development Control (North) Committee asking that the delegated decision be 'called in'.

AGREED -

(1) that alternative tree planting proposals be put forward by the Environmental Working Group to Neighbourhood Committee councillors who would then consult with local communities as appropriate;

Action : Area Coordinator to organise.

(2) that the Neighbourhood Partnership give its support against the delegated decision by the Council's Horticultural Service Manager, to not place Tree Protection Orders on eight specimen trees in Stoke Lodge Parkland, and that a letter on behalf of the Neighbourhood Partnership be sent to the Development Control (North) Committee asking that the delegated decision be 'called in'. Councillor Goulandris agreed to write letter.

Action : Councillor Goulandris to write letter to the Development Control (North) Committee.

Neighbourhood Committee items

14. WELLBEING REPORT

The Partnership received a report of the Area Co-ordinator (agenda item no. 14) regarding the recommendations of the Wellbeing Panel.

The Area Co-ordinator clarified that the funding application relating to notice boards in Westbury Park would be suspended pending further information about cost and quality of the boards.

A discussion was held about funding tree removal in respect of Lawrence Grove noting that the work was carried out on a private basis and usually would not be supported. After further consideration the two ward Councillors, Councillors Campion-Smith and Morgan, moved and seconded that some funding should be made. An amount of £660 was supported by the Neighbourhood Committee.

AGREED -

- (1) that the Wellbeing Grant for the coming year be noted;**
- (2) that with regard to the items in Table 1 -**
 - (i) the Notice board funding in Westbury Park be suspended pending further information;**
 - (ii) the drama group for young people be not supported;**
 - (iii) the funding requested in respect of Lawrence Grove be approved with a Grant of £660;**
- (3) that the latest monitoring update of Wellbeing recipients be noted.**

15. AREA CO-ORDINATOR'S REPORT

The Partnership received a report of the Area Co-ordinator (agenda item no. 15). There was no discussion on this item.

AGREED -

- (1) that the updates from the last forums be noted;**
- (2) that the latest meeting schedule be noted;**
- (3) that the update on the Stoke Lodge consultation be noted;**
- (4) that the update on the GBBN be noted;**

- (5) that the update on potential large scale developments in South Gloucestershire be noted;
- (6) that the information about the Community Infrastructure Levy be noted;
- (7) that the updated Action Plan be noted.

16. FEEDBACK FROM WORKING GROUPS

(1) Transport

The Partnership received a report from the Transport Working Group. In total ten schemes were prioritised for implementation in 2012/13 at a total cost of £28k.

Attention was specifically drawn to an unanticipated source of city wide funding, up to £1m, of which each of the fourteen Neighbourhood Partnerships could bid for an approximate share of just under £100k to fund minor traffic schemes.

The additional source of funding would allow access to capital funding for seven out of the ten schemes prioritised for implementation in 2012/13. The Neighbourhood Partnership supported the putting in of a bid for the additional source of funding.

AGREED -

- (1) that the proposals for ten minor traffic schemes, as detailed in Item 4 of the report, be approved for implementation in 2012/13 from the devolved budget;
- (2) that a bid be made for additional funding in respect of seven out of the ten schemes that required capital spending.

Action: Alan Aburrow, Chair Transport Working Group

(2) Communication

Noted.

(3) **Environment**

Noted.

(4) **Older People**

Noted.

17. DATE OF NEXT MEETING

Noted that the next meeting of the Henleaze, Stoke Bishop and Westbury-on-Trym Neighbourhood Partnership would be held at 7 pm on 24th September, 2012 at a venue to be determined.

(The meeting ended at 9.20 pm)

CHAIR